

First Church Academy

† WARRIORS †



Please Direct Application Materials to:

First Church Academy

200 W. Lula Street

P.O. Box 647

Leesville, LA 71496

337-239-3223

fcacademy@yahoo.com

First Church Academy

WARRIORS

Admissions Process

First Church Academy (FCA) of Leesville is grateful for its opportunity to welcome our children for the upcoming 2021-2022 school year. We are now accepting applications for this upcoming school year and will process completed applications *as long as space is available*. Families outside our church family will be considered if space allows and upon approval of our school admission committee.

The applicant is responsible for ensuring that all steps in the admissions process are completed. Your application will be considered for admission only after all required documentation (Step 1) has been received by FCA.

***Pilot Year Note: Children of active members of Leesville FUPC may omit Steps 2 & 3.**

Step 1 - Submit Forms

- Completed Application for Admission** including the signed Partnership Agreement and a \$250 non-refundable deposit fee; this deposit will credit toward your child's tuition. Checks should be made out to First United Pentecostal Church of Leesville – memo: FCA.

ALL SIGNED FORMS MUST BE RETURNED BEFORE STUDENT IS OFFICIAL ENROLLED.

- Required Documentation** - The following documentation is necessary to complete your application file. Please attach all below listed required documentation, along with any supplemental information requested (if applicable) to the completed application and submit to FCA.

K - 12th grade

- ___ Copy of Immunization Records
- ___ Copy of Birth Certificate
- ___ Copy of Social Security Card
- ___ Copy of Most Recent Report Card (n/a for K)
- ___ Copy of Most recent student test scores/achievement results
- ___ Partnership Agreement
- ___ Home Study Application (https://webapps.doe.louisiana.gov/publicapps/homestudy_app/)
- ___ Records Request Transfer Form (for grades 1-12)
- ___ Pastoral Reference (if not a member of FUPC of Leesville)

Step 2 - Admissions Committee Review

Following the interview, student applications will be presented to the Admissions Committee for review. Parents will be notified regarding acceptance within two weeks following the interview.

Step 3 - Interview

Following receipt of completed application (with all supplemental materials), the Admissions Office may contact the parents to set up a family interview with the School Principal.

Step 4 - Entrance Testing

Upon acceptance, the Admissions Office will contact parents to schedule entrance testing. Testing is required for students applying for Kindergarten through grade 8. ***PYN: Honor system for parent administration.**

FCA admits students of any race, color, national and ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration or its education policies, admissions policies, scholarship programs, and athletic and other school-administered programs.

F C A Application For Admission



Check all that apply:

- FUPC family
- New to FUPC
- Former Member of FUPC
- Not a member of FUPC

Date _____

Applicant's Full Name

Last *First* *Middle* *Preferred Name*

Primary Address

Street

City *State* *Zip* *Home Phone Number*

Female Male Date of Birth: ___/___/___

Current Grade: _____ Applying for grade _____ Applying for School Year _____

List information on all previous school(s) applicant has attended:

<i>School/Address</i>	<i>Dates Attended</i>	<i>Grade(s)</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Father/Step-Father/Guardian

Mother/Step-Mother/Guardian

First *Last* *Suffix*

First *Last*

Relationship to child:
 Preferred Email*
 Cell Phone (required)
 Occupation
 Employer/Firm Name
 Work Phone

Relationship to child
 Preferred Email *
 Cell Phone (required)
 Occupation
 Employer/Firm Name
 Work Phone

Name of Emergency Contact: _____ Phone Number: _____

The applicant's parents are: ___Single ___Married ___Widowed ___Separated ___Divorced (custody papers must be on file w/ FCA)

Please list any person that is permitted to pick up your child besides the listed parent(s)/guardian(s): (ID will be required). **NO OTHER PERSONS OTHER THAN THOSE LISTED WILL BE ABLE TO PICK UP CHILD**

*Email is required for parent contact information.

Family's Church



Church Name _____

Church Pastor _____ Number of Years Attended _____

Supplemental Information – Confidential – Due to limited resources, our school does not provide professional special needs services.

Has the student ever been suspended, expelled, or withdrawn by a school for any reason?* No Yes

Has the student ever had any school conduct or discipline problem?* No Yes

Has the student ever had any involvement with drugs or alcohol?* No Yes

Has the student ever been brought before a Juvenile Court or law enforcement agency?* No Yes

***If yes to any of the above questions, an explanation must be provided on a separate piece of paper.**

Has the applicant ever been tested or screened for the following

A reading, language, or learning difficulty? No Yes*

A behavioral difficulty (i.e. ADD, ADHD, etc.)? No Yes*

Has the student ever been diagnosed with a reading, language, math, or learning difficulty? No Yes*

Has the student ever been enrolled in a special education program or special services (i.e. resource room, L.D., ADD, etc.)?* No Yes

Has testing been previously recommended? No Yes

Are there any other information regarding your child that of which we need to be aware? If so, please explain.

**A copy of test results or documentation of formal diagnosis must be provided to the Academy.*

Medical Information - Confidential

Does your child have any ongoing health problems? No Yes

If yes, please identify _____

Does the applicant require any daily medications? No Yes

If yes, please provide the name(s) of medication(s) _____

Does your child have allergies? No Yes

If yes, please name what type of allergy (e.g. peanuts) _____

Is your child's allergy life-threatening? No Yes

Does your child have an EpiPen? No Yes

Child's Primary Care Physician & Phone Number:

My signature below indicates that all information provided is true and correct to the best of my knowledge.

Father/Guardian

Date

Mother/Guardian

Date

First Church Academy

Partnership Agreement

The First Church Academy, which is directly under the legal entity of the First United Pentecostal Church of Leesville, takes partnership with Christian parents very seriously. The church's by-laws and articles of faith are directly supported and upheld by the school. Please carefully read, complete, and respond to the following. Both parents should initial each statement and then sign on the line at the conclusion of the agreement agreeing that the student also accepts and will adhere to the agreement.

- A. _____ I UNDERSTAND that I, as a parent or guardian, accept God's responsibility which states that I should "bring them (our children) up in the nurture and admonition of the Lord." (Ephesians 6:4) I affirm that under God's grace, this training is carried on in the home. I promise that the home will provide a secure haven of nurture, and to the best of my ability, be free from harmful influences that might hinder their growth in the Lord.
- B. _____ I HAVE READ AND AGREE with the Student Handbook and desire the Academy to partner with me/us in the total education of my child(ren).
- C. _____ I UNDERSTAND that the Academy offers a program of education characterized by the belief in the Christian faith, in the Bible as the inspired Word of God, and a curriculum of academic excellence. I am in one accord with the aims and purposes of the Academy and desire to place my child(ren) under its teachings, influence, and accountability. I further understand that in signing this Partnership Agreement for the specified year, I am agreeing to accept the rules, regulations, and policies of the Academy, including, but not limited to, the Academy's student handbook. I further agree to cooperate fully with the faculty, administration, and staff of the Academy in all matters concerning student/parent/Academy relationships and to refrain from any action that is disruptive or destructive to the authority properly exercised by the representatives of the Academy.
- D. _____ I UNDERSTAND that my child(ren) will be encouraged to participate regularly in Bible reading, study, and prayer.
- E. _____ I COMMIT to making regular (weekly) worship and biblical instruction a sacred commitment in my family.
- F. _____ I COMMIT to and BELIEVE that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Gen. 2:18-25). I believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Cor. 6:18; 7:2-5; Heb. 13:4). I believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman. I consider homosexuality as an aberrant lifestyle considered scripturally to be sinful and will not share, promote, or influence this upon the Academy's fellow students.
- G. _____ I UNDERSTAND that FCA's mission originates and extends from the Christian home and that a mutual partnership of trust, open communication, and respect is essential for the home-FCA relationship to continue.
- H. _____ I UNDERSTAND that FCA has full discretion in the discipline of my child(ren) within the bounds of the discipline policies set forth in the FCA student handbook.
- I. _____ I UNDERSTAND that FCA reserves the right to refuse any application at any time, if it is determined by the school administration that the applicant is not suited to the program offered by the school. ACA further reserves the right to dismiss any student whose academic performance or whose conduct does not meet the standards set forth in the FCA student handbook.
- J. _____ I AGREE to support the school, to the best of my ability, in faithful prayer for the kingdom work of the school, and in offering of practical help and financial resources to the school as the Lord provides.

- K. _____ I AGREE to support the spiritual, academic, moral, dress and discipline standards of FCA, as set forth in the policies found in the FCA student handbook.
- L. _____ I AGREE to allow my child(ren) to participate in all required conventions, field trips, and school activities during the school year.
- M. _____ I GRANT permission for photographic and video images taken of our family members to be used in school publications, on FCA's website, and through FCA's social media accounts. (As a general policy we do not use entire names of lower school students in conjunction with their images.)

If you do not permit, please initial _____

____N. _____ I have read and agree to support the statements above, the beliefs, policies, and procedures set forth in the FCA application documents and handbook. It is understood that these policies apply to student behavior both on and off campus as long as he or she is enrolled as a student at the Academy. I understand and accept the fact that the Administration have the responsibility and freedom to determine when it is in the student's and/or the Academy's best interest for a student or family to withdraw. If this is determined in the case of my family, I will cooperate and support the decision to withdraw privately and with discretion, striving to avoid discussion with those not involved.

My signature indicates that I have read, accepted, and will support each statement of the Partnership Agreement and in the FCA student handbooks. My signature verifies the completeness, accuracy, and truthfulness of all information provided in this application document. I understand that withholding information or providing inaccurate information may result in the rejection of my child's application, or in dismissal of my child after enrollment.

Father/Guardian Signature

Date

Mother/Guardian Signature

Date



Our Mission

- To provide a safe, godly, evangelical academic environment for our children to learn, to find and *experience the truth of God*, and to grow into effective and productive saints.
- To provide an *affordable, quality Christian-based education* to our children.
- To implement and evaluate an *ongoing* instructional program this best meets the education and spiritual needs of our children.

Our Vision

First Church Academy, in partnership with Christian parents, seeks to graduate learned men and women whose lives are characterized by their love for God and His Word, and their love for their neighbor, as they actively transform the culture through their Christian faith.

First Church Academy

Additional Parent Information

Tuition & Payment Policy

FCA tuition is \$2,500 annually. When registering your child, a deposit of \$250 will be required. This deposit credits toward the annual tuition. After that first payment, parents have the option of paying equal monthly installments of the balance. However, parents may, at any time, pay toward, or pay in full, the balance owed. Please make checks payable to First United Pentecostal Church of Leesville – Memo: FCA. Parents can also pay online, through our church’s website, at www.leesvilleupc.net. Please again, select other and post FCA.

A multi-family discount, 10% progressively per child, will also be available. For example: child 1 - \$2500, child 2 - \$2250, child 3 - \$2000, and so forth. A partial Tuition Assistance will be provided when available and based upon a financial needs review.

“For my convenience in meeting my financial obligations, tuition is divided into 10 installments (initial deposit is month one) and due by the 10th of each month. The deposit or first payment is due on or before August 15th. The second payment is due by September 10th, and each consecutive month. The final payment is due on May 10th. *Pilot Year Note: Next year’s school term will begin in August.

“Therefore, I pledge to pay my financial obligations to the school by the 10th of each month and understand that it may be necessary to withdraw my student if proper arrangements are not made on a past due account (10% late fee after the 10th).

“I give permission for my student to take part in all school activities, including sports and school-sponsored trips away from the school premises, and absolve the school from liability to me or my student because of any injury to my student or during any school activity.

“I agree to uphold and support the high academic standard of the school by providing a place a home for my student to study and by giving my student encouragement in the completion of any homework or assignments.

“I appreciate the standards of the school and do not tolerate profanity, obscenity in word or action, dishonor to God and the Word of God, or disrespect to the personnel of the school. I hereby agree to support all regulations of the school in the applicant’s behalf and authorize this school to employ discipline as it deems wise and expedient for the training of my student.

“I understand that the school reserves the right to dismiss any student who fails to comply with the established regulations and discipline or whose financial obligation remains unpaid.

My signature indicates that I have read, accepted, and will support each statement of the Partnership Agreement.

Father/Guardian Signature

Date

Mother/Guardian Signature

Date

Uniform Policy

FCA will expect students enrolled to wear uniforms. This presents an image of uniformity and will set an example to others in our community.

Bottoms:

Khaki or Navy pants for boys. Boys ages 7 and under may wear khaki/navy knee shorts.

Khaki or Navy knee length skirts or jumpers for girls. Girls may also wear navy or red uniform dresses.

Tops:

Red, White, or Navy polo shirts for both boys and girls. Jackets and sweaters must be either red, white, or navy.

Shoes: No flip flops, athletic slides, or extreme designed/colored shoes will be allowed. Shoes safe for physical activity.

Hair Policy:

Clean with eyes visible at all times for assessing comprehension of content and instructions at all times.

Boys: Cut, off collar and above ears, clean shaven, and no extreme/distracting hair styles. No hats.

Girls: No hats, scarves, or bandanas.

Note: A student handbook will be provided with more details.

Home Study Application

In order to be in compliance with the State of Louisiana, students that will be attending a nonpublic schools that do not seek state approval must report student enrollment to the State each year in order to comply with Louisiana's compulsory attendance law (R.S. 17:232 (C) and (D)) and to remain in good standing.

Upon acceptance at FCA, parents will be required to visit www.louisianabelieves.com and complete the home study online application for their child and submit a copy of the approval to FCA. The link to the online application is: https://webapps.doe.louisiana.gov/publicapps/homestudy_app/ You will need birth certificate copy for this process.

First Church Academy

Records Transfer Request

Name of Student:		
Date of Birth:	SSN:	Grade:
Last School Attended:		
Last School Address:		
City:	State:	Zip:
Phone:	Fax:	

The below signed parent has requested the following information on the above-named student to be sent to First Church Academy:

- 1) Date of Entrance and Withdrawal
- 2) Health/Immunization records
- 3) Transcript and key to grading system
- 4) Most recent test scores/achievement results
- 5) Birth Certificate and Copy of Social Security Card
- 6) Attendance records
- 7) Disciplinary records
- 8) Any Special Education Records (IEP, Evaluation) or 504 records. If you are not the reporting system for these records, please furnish us with a name and phone number of an appropriate contact.

Signature of Parent/Guardian:	Date:
Printed Name:	

The requested documentation and records may be sent electronically (preferred), faxed, or can be mailed to:

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P.O. Box 647
Leesville, LA 71496
337.239.3223
Fax: 337.392.9396
fcacademy@yahoo.com

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School Supply List 2021-2022

All Students:

- KJV Bible - make sure the print is not too small
- Webster Student Dictionary, paperback
- Kleenex - will be needed throughout the year
- Lined paper - one package per child
- One large plastic folder – plain, any color
- Pink Pearl Erasers only please
- One Pen - BLUE, preferably ball point
- Lunch box - plain



Grade Specific:

- Yellow School Pencils - Grades K-3rd (Ticonderoga suggested, better quality)
- Mechanical Pencils & Lead - Grades 4th-12th
- 3 Subject Notebook (plain) - Grades 4th-12th
- One Yellow Highlighter - Grades 5th-12th
- Crayons - Box of 24 - Grades K-5th
- Colored Pencils - Grades 6th-12th
- Glue Sticks - Grades 1st-6th
- Plain Calculator - Grades 7th-9th
- Scientific Calculator - Grades 10th-12th

Wish List - Not required, but always a blessing:

- Hand Sanitizer
- Paper Towels
- Clorox Wipes